

## Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University Prep Middle School

Academic Year 2016-2017

School Administrator Signature: *Aisha Scott*

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/16/16	10:05	Felicia/Sking	<i>Aisha Scott</i>	Very Good 5 mins
2 of 5	9/30/16	9:55	Felicia/Sking	<i>Aisha Scott</i>	Very Good 5 mins
3 of 5	10/07/16	10:10	Felicia/Sking	<i>Aisha Scott</i>	Very Good 4 min

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3/10/17	9:15	Felicia/Sking	<i>Aisha Scott</i>	Very good 5 min
5 of 5	5/12/17	9:20	Felicia/Sking	<i>Aisha Scott</i>	

**TORNADO (2 total):**

**1 Tornado Drill in March:**


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/24/17	10:15	Felicia/Sking	<i>Aisha Scott</i>	

**1 Additional Tornado Drill:**

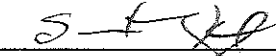
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4/13/17	10:05	Felicia/Sking	<i>Aisha Scott</i>	Very good 4 mins

**SHELTER-IN-PLACE (3 total):**


**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/16/16	10:05	Felton/Sking		

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	2/8/17	10:00	Felton/Sking		

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	2/27/17	9:45	Felton/Sking		

**\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
	5/11/17	9:30	Felton/Sking		